

**Manhattan Day School
Records Release Form
Grades 2-8**

Parent: Please return this form to Manhattan Day School after you have signed the release section below. The Director of Admissions will contact your child's current school for the requested reports.

Principal/Head of School: Please send the records for _____
to the Manhattan Day School Admissions Office.

Please include the following records:

- Report cards of two prior school years
- Current semester report card
- Results of student's most recent standardized test scores
- Attendance Record
- Most recent IEPs and/or Resource Room Records (if applicable)

For your child's application to be processed all materials must be received by our Admissions Office. We would like to request that the materials be submitted as soon as possible so that we may begin reviewing your child's file.

I authorize my child's current school, _____, to release information to the Manhattan Day School Admissions Office. I understand that all the material shared with the Admissions Office is confidential.

Parent/Guardian Signature _____ Date _____

If you have any questions please contact:

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